



YMCA Camp Bernie Summer Camp – Job Description

Job Title: Day Camp General Counselor

Reports To: Day Camp Coordinator

Position Purpose: Counselors are the primary caregivers for each camper. The counselor is responsible for guiding campers in their personal growth and furthering the mission of the YMCA.

Essential Job Functions:

1: Assist in the direction and supervision of campers with the living day camp group, and throughout camp, in order to meet the intended camper outcomes.

- a. Apply basic youth development principles in working with campers through communication, relationship building, respect for diversity, involvement and empowerment of youth.
- b. Assure campers are properly supervised at all times.
- c. Be aware of and implement safety guidelines at all times.

2: Instruct classes of 12-20 participants in activities such as teambuilding, climbing, boating, archery, hiking, nature, crafts, and more in accordance with established lesson plans.

- a. Know and enforce all safety protocols.
- b. Engage participants in subject matter and give hands-on learning opportunities.
- c. Use positive techniques and re-direction to guide participants through all activities.

3: Maintain high standards of health and safety in all activities for campers and staff.

- a. Provide the daily care of each camper within your supervision including recognition of personal health needs.
- b. Be alert to campers health needs and assist them with personal and/or health problems, and discuss them with camp health personnel and/or Day Camp Coordinator.
- c. Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to Unit Leader and/or Day Camp Coordinator .

4: Be a role model to campers and staff in your attitude and behavior.

- a. Follow and uphold all safety and security rules and procedures.
- b. Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule and sportsmanship.
- c. Represent and model the overall mission of the YMCA and its four core values: caring, honesty, respect and responsibility.

Other Job Duties:

- a. Contribute to verbal and written evaluations and communications as requested by Unit Leader, Leadership Team and/or Day Camp Coordinator.
- b. Participate enthusiastically in camp activities and be an engaged member of the Camp community.
- c. Participate as a member of the staff team to deliver and supervise evening programs, special events, overnights, and other all camp activities and camp functions.
- d. Any and all other added responsibilities as requested by Administrative Staff.

Qualifications:

- a. Must be at least 18 years of age.
- b. Must submit health history record and examination form prior to first day of work.
- c. Must have the ability to lead activities, be a group leader, and be flexible.

Compensation:

- a. Hourly rate of \$15.50.
Plus \$0.50 per hour for each past summer of employment (up to three past summers).

Physical Aspects of the Job:

- a. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- b. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in the event of an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Note:

Some physical requirements of a General Counselor position could be endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.

Employee Signature

Date (MM/DD/YYYY)