



## **YMCA Camp Bernie** **Summer Camp Job Description**

**Job Title:** Overnight CIT Counselor

**Reports To:** CIT Unit Leader, Summer Camp Coordinator and Leadership Team

**Position Purpose:** CIT Counselors are the primary caregivers for 15-17 year old campers. CIT Counselors are responsible for guiding campers in their development into leaders and future camp counselors, dedicated to the core values and mission of the YMCA.

### **Essential Job Functions:**

**1:** Assist in the direction, training, and supervision of CIT campers within the living unit group, and throughout camp, in order to meet the intended camper outcomes.

- a. Following the framework and curriculum set forth by the CIT Unit Leader, emphasize leadership and service learning skills with participants
- b. Monitor program participants and provide regular and consistent constructive feedback.
- c. Apply basic youth development principles in working with campers through communication, relationship building, respect for diversity, involvement and empowerment of youth.
- d. Assure campers are properly supervised at all times.
- e. Be aware of and implement safety guidelines at all times.

**2:** Maintain high standards of health and safety in all activities for campers and staff.

- a. Provide the daily care of each camper within your supervision including recognition of personal health needs.
- b. Be alert to campers health needs and assist them with personal and/or health problems, and discuss them with camp health personnel, Unit Leader and/or Summer Camp Coordinator.
- c. Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to Unit Leader and/or Summer Camp Coordinator.

**3:** Be a role model to campers and staff in your attitude and behavior.

- a. Follow and uphold all safety and security rules and procedures.

- b. Model and demonstrate proper work ethic, care for equipment, attention to detail, etc.
- c. Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule and sportsmanship.
- d. Represent and model the overall mission of the YMCA and its four core values: caring, honesty, respect and responsibility.

**Other Job Duties:**

- a. Contribute to verbal and written evaluations and communications as requested by Unit Leader, Leadership Team and/or Summer Camp Coordinator.
- b. Participate enthusiastically in camp activities and be an engaged member of the Camp community.
- c. Participate as a member of the staff team to deliver and supervise evening programs, special events, overnights, and other all camp activities and camp functions.
- d. Attend meetings as requested by CIT Unit Leader, Summer Camp Coordinators, Senior Program Director and/or Executive Director.
- e. Any and all other added responsibilities as requested by Administrative Staff.

**Qualifications:**

- a. Must be at least 19 years of age.
- b. Must submit health history record and examination form prior to first day of work.
- c. Must have the ability to lead activities, be a group leader, and be flexible.

**Physical Aspects of the Job:**

- a. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- b. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in the event of an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

**Note:**

*Some physical requirements of a General Counselor position could be endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.*