

YMCA CAMP BERNIE VOLUNTEER PROGRAM



Groundskeeping Volunteer - Program Structure

Learning Objectives & Goals

- Ensure a clean, safe, and friendly environment for campers to enjoy

Responsibilities

- Work with the Maintenance Team to mow, weed whack, landscape, remove leaves and remove snow and downed branches
- Ensure all equipment is in safe working order
- Report any needs or repairs to the Maintenance Director

Short & Long-Term Projects

- Trail Maintenance to include cutting back brush and branches
- Landscaping projects as necessary

Supervisor Assignments

- Reports to Maintenance Director

Evaluation Procedures

- Weekly Reports
- Formal evaluations quarterly

Policies & Expectations

- Follow the Code of Conduct, Dress Code, and policies outlined in the Volunteer Handbook

Orientation

- Redwoods online courses
- Maintenance Orientation & Equipment Safety Training
- Shadowing Period

Off-Boarding Process

- Review progress and condition status for transition
- Short exit questionnaire