



YMCA Camp Bernie **Summer Camp Job Description**

Job Title: Arts & Nature Instructor

Reports To: Program Coordinator & Leadership Team

Position Purpose: The Arts & Nature Instructors further the mission of YMCA Camp Bernie through the development and delivery of Arts & Nature activities that are safe, fun, and appropriate to the campers' ages and abilities. Assist in the management and staff supervision of the Arts & Crafts building, Nature Lodge and all equipment and supplies.

Our Culture: Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. The Ridgewood Y offers programs and community connections that positively impact lives through youth development, healthy living and social responsibility, building spirit, mind and body for all. The Ridgewood Y is a nonprofit charitable organization that serves youth, adults, and families founded on Christian principles and committed to strengthening our northern New Jersey and Camp Bernie communities since 1902, as part of a worldwide YMCA.

Compensation: This position is paid a weekly rate of \$400. On-site room and board will be provided.

Essential Job Functions:

1. Ensure that campers and staff know and follow safety and educational procedures in Arts & Nature
 - a. Assist in the implementation of staff training in Arts & Nature. Instruct other staff members in their responsibilities in the Arts and Nature program areas.
 - b. Ensure campers and staff members follow all safety protocols in Arts & Nature.
2. Lead instruction in Arts & Crafts and Nature activities.

- a. Design and deliver fun and creative Arts & Crafts activities that make use of different art mediums and the camp's natural environment and use resources most efficiently.
 - b. Design and deliver fun and creative Nature programs that make safe and careful use of the Nature Lodge critters, camp's natural environment and other resources to provide educational and progressive content.
 - c. Develop lesson plans that meet camp outcomes and match the ability level of campers.
 - d. Evaluate the success of the Arts & Nature camp programs, in partnership with the Program Coordinator, to ensure the development of camper abilities and skills.
3. Assist in the management and care of the physical facilities and equipment in the Arts & Nature program area.
- a. Conduct a daily check of the area and equipment for safety, cleanliness, organization and good repair.
 - b. Ensure that Arts & Nature program areas are cleaned daily, and kept free from hazards and debris.
 - c. Ensure the proper care of animals in the Nature Lodge.
 - d. Ensure the security of Arts & Nature equipment and supplies, including clear inventory and planning for replacements of supplies in a timely manner.

Other Job Duties:

- Contribute to verbal and written evaluations and communications as requested by Senior Program Director and/or Overnight Camp Coordinator.
- Participate enthusiastically in camp activities and be an engaged member of the Camp community.
- Participate as a member of the staff team to deliver and supervise evening programs, special events, overnights, and other all camp activities and camp functions.
- Any and all other added responsibilities as requested by Senior Program Director, Overnight Camp Coordinator and/or Executive Director.

Qualifications:

- Experience leading group activities and lessons to a variety of age and skill levels.
- Experience or education in Arts or Nature programming, both preferred.
- Must have the ability to lead activities, be a group leader, and be flexible.

Physical Aspects of the Job:

- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in the event of an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.