

# YMCA CAMP BERNIE VOLUNTEER PROGRAM



## After Care Volunteer – Program Structure

### Learning Objectives & Goals

- Activity Development & Facilitation
- Behavior Management
- Child Development
- Tutoring/Education

### Daily Responsibilities

- Facilitate one activity per day – craft, sport, game
- Maintain positive reward system for behavior management
- Guided journaling on child interactions and social growth
- Assist in homework help room daily

### Short & Long-Term Projects

- Establish weekly curriculum for activities
- Create and develop positive rewards system for behavior management
- Identify and chart behavioral norms for each grade level and examples within the program
- Work with students to meet and exceed academic goals throughout the school year

### Supervisor Assignments

- Reports directly to Site Coordinator

### Evaluation Procedures

- Weekly progress reports and goal-setting with Site Coordinator
- Formal evaluations quarterly

### Policies & Expectations

- Follow the Code of Conduct, Dress Code, and policies outlined in the Volunteer Handbook
- Understand and comply with licensing requirements

### Orientation

- Redwoods online courses
- State Health & Safety Training

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- Ages & Stages
- Emergency Procedures
- Mandatory Reporting
- Skillful Discipline
- Intentional Directions
- Volunteer program orientation
- Site-specific orientation
- Weekly progress reports and goal-setting with Site Coordinator

## Off-Boarding Process

- Review progress in evaluations and goal achievement throughout the program
- Short exit questionnaire