

YMCA Camp Bernie

Summer Camp Job Description



Job Title: Head Counselor

Reports To: Unit Leader, Assistant Summer Camp Director and Summer Camp Director

Position Purpose: The Head Counselors further the mission of YMCA Camp Bernie through assisting with the overall supervision and development of age and gender grouped camper units in Overnight Camp. The Head Counselor is integral to the successful meeting of the intended camper outcomes of YMCA Camp Bernie.

Essential Job Functions:

1: Assist with the direction and supervision of campers and staff within the camper units, and throughout camp, in order to meet the intended camper outcomes.

- a. Assist with development and implementation of programming for the unit group, with the expressed intent to achieve the mission of YMCA Camp Bernie.
- b. Work closely with individual Unit Leaders to ensure the proper care and supervision of campers.
- c. Act as the leader of the unit in the absence of the Unit Leader.
- d. Act as the bus leader during Camper Pick Up and Drop off on a rotating basis with other Head Counselors.

2: Maintain high standards of health and safety in all activities for campers and staff.

- a. Assist in staff training sessions.
- b. Model responsible and healthy behavior at all times for staff and campers within unit, and all of camp in general.
- c. Be alert to campers health needs and assist them with personal and/or health problems, and discuss them with camp health personnel and/or Unit Leader.
- d. Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to Unit Leader and/or Summer Camp Director.

3: Work collaboratively as a member of the Leadership Team.

- a. Communicate openly and pointedly with the Unit Leader.
- b. Maintain overall commitment to the mission of YMCA Camp Bernie, and strive to meet that goal as a leader within a professional camp community.

Other Job Duties:

- a. Participate enthusiastically in camp activities and be an engaged member of the Camp community.
- b. Participate as a member of the staff team to deliver and supervise evening programs, special events, overnights, and other all camp activities and camp functions.
- c. If Unit Leader is off camp or unavailable for any reason, fill-in as requested.
- d. Attend meetings as requested by Summer Camp Director.
- e. Any and all other added responsibilities as requested by Unit Leader, Assistant Summer Camp Director, Summer Camp Director, Senior Program Director, and/or Executive Director.

Qualifications:

- a. Must be at least 18 years of age.
- b. Must have previous camp experience, and superior leadership abilities.

Compensation:

This position is paid a weekly rate of \$420. On-site room and board will be provided.

Physical Aspects of the Job:

- a. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- b. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in the event of an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Note:

Some physical requirements of this position could be endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc. dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing