



Group Planning Sheet

Please return this form no later than **3 weeks** prior to your arrival.

We would like to make your experience here at Camp Bernie the best it can be. This information helps us to plan for your visit and ensure that your program meets your expectations. Thank you for taking the time to fill it out!

Group Name: _____ Contact Person: _____

Dates of Retreat: _____ Daytime Phone #: _____

Fax Number: _____ Email: _____

1) What is your final count? # of Adults: _____ # of Youth: _____ Total # in group: _____

Ages of Youth: _____

2) When do you expect to arrive at Camp Bernie? Day _____ Time _____ am pm

3) When do you expect to leave (if before Sunday @ 1pm)? Day _____ Time _____ am pm

4) Do you have any vegetarians, food allergies, or other special dietary requirements? How many? _____

5) Do you need a meeting room? Yes ___ No ___ When? _____

How many chairs? _____ How many tables? _____

6) Audio/Visual Needs? Item(s) needed: _____ Location: _____

Item(s) needed: _____ Location: _____

7) What is the purpose, goal and/or theme of your retreat: _____

8) Activities: Please confirm the programs your group has requested:

Recreational	Teambuilding	Seasonal
Archery _____	Climbing Tower _____	Ice Skating _____
Candle Dipping _____	Teambuilding (ASE) Course _____	Snow Tubing _____
Dream Catchers _____	*High Ropes Course _____	Canoeing _____
Group Games _____	Low Ropes Course _____	Swimming _____
Guided Hike _____		
*† Horseback Riding _____	Educational	Evening (choose 1 per day)
Sports _____	Critter Show _____	Campfire _____
Giant Swing _____	Orienteering _____	Night Hike _____
	Sensory Dev. _____	Karaoke _____
	Wilderness Survival _____	Bingo _____

* These programs have an extra fee due to staffing requirements. Please call in advance as space is limited.

† Not a guaranteed program due to scheduling and minimum rider requirements

IMPORTANT!!

This form is due **NO LATER THAN 3 weeks** prior to your arrival. Please allow time for mail delivery.

YMCA Camp Bernie
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Port Murray, NJ 07865

Questions? Please contact Sara Oviatt at 908-832-5315 x11 or soviatt@campberniemca.org